

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH**

**CULTURAL COMPETENCY COMMITTEE MEETING MINUTES**

**Date:** October 14, 2015

**Present:** Andy Vigil, Drew Child Development; Ann Lee, SA 8 Long Beach/South Bay Geo Initiative; Aprill Baker, SA 6 QA Liaison; Belanie Brown, DMH/Community & Government Relations Division; Caleb Eom, Older Adult Intern; Chandler Norton, DMH Older Adults System of Care; Georgina Lopez, Exceptional Children's Foundation; Leticia Ximenez, DMH Community & Government Relations Division – CCC Co-chair; Loretta Herndon, Los Angeles Child Guidance Clinic; Luis Garcia, Tri-City MHS; Manuela Castellanos, Shields for Families; Marta Alquijay, CSOC – Admin; Masao Tsuru, Office of Integrated Care; Monique Holguin, DMH Office of the Chief Deputy Director; Rafaela Diaz, Hillsides; Ranie Riley, SA 3 Prog. Admin.; Reina De Cuellar, DMH SA 2/ O&E; Robert Coto, LACCC; Roxana Linares, PSB-QID; Sandra Chang Ptasinski, PSB-QID; Sharm Miyamura, DMH-Office of Director; Wendy Cabil, NAMI AV

**Participants via Webex:** Dennis Murata, PSB-Deputy Director; Richard Willens, Penny Lane Centers; Sonya Hines, ChildNet; Tiffany Flood, Didi Hirsch

Agenda Items	Comments/Discussion/Recommendations/Conclusions	Action Item	Person(s) Responsible
<b>Welcome &amp; Introductions</b>	Attendee introductions		CCC membership
<b>Review of Minutes</b>	September minutes reviewed and approved.		Co-Chairs
<b>Ethnic Services Manager (ESM) Update</b>	1) 2015 Policy Forum A. CRDP Strategic Plan update: <ul style="list-style-type: none"> <li>Counties were acknowledged during the 2015 policy forum for submitting recommendations regarding the CRDP Strategic Plan. The Office of Health Equity (OHE) received over 800 recommendations. The revised plan is yet to be approved by the OHE. It was reported that the changes made to the plan were minimal despite the amount of feedback received.</li> </ul> B. "Whole Person Care" <ul style="list-style-type: none"> <li>The ESM shared that at the state level, this term is being utilized in reference to integrated services.</li> </ul>		Sandra Chang Ptasinski

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH**

**CULTURAL COMPETENCY COMMITTEE MEETING MINUTES**

	<p>C. Medi-Cal system review protocol</p> <ul style="list-style-type: none"> <li>The Committee was introduced to the cultural competency items in the protocol. The ESM mentioned that the Medi-Cal system review will take place the week of February 8, 2016 for LACDMH, and that pre-documentation for the system review is due one month prior to the arrival of reviewers.</li> <li>The Medi-Cal System Review protocol also contains new items specific to the Cultural Competency Committee which highlight the importance of the CCC annual report of activities.</li> </ul> <p>2) Tracking attendance to CCC meetings</p> <ul style="list-style-type: none"> <li>A request was made for CCC members who call into the meeting to please email the co-chairs the accurate spelling of their names.</li> </ul> <p>3) The ESM shared the pictures taken during Dr. Southard's visit last month</p>		
<b>MHSOAC Update</b>	<ul style="list-style-type: none"> <li>Updates not available</li> </ul>		
<b>LGBTQI2-S UREP Presentation</b>	<ul style="list-style-type: none"> <li>Dr. Alquijay presented on the expansion of the subcommittee acronym and explained the meaning of the "I" and "2S".</li> <li>She provided information on the following two projects: <ul style="list-style-type: none"> <li>1. LGBTQI2-S glossary</li> <li>2. Survey <ul style="list-style-type: none"> <li>Handouts relevant to the two projects were distributed to the CCC membership</li> </ul> </li> </ul> </li> </ul>		Marta Alquijay
<b>Dr. Southard</b>	<ul style="list-style-type: none"> <li>The ESM compiled recommendations provided by the CCC membership into a document titled "Cultural Competency Recommendations for the Agency". The draft document was reviewed by the CCC and the edited version will be made available to the membership in order to complete the vetting process.</li> <li>Additional recommendations were shared during the discussion and these will be included in the document</li> </ul>	<ul style="list-style-type: none"> <li>Recommendations are due Thursday, October 15, 2015</li> </ul>	Sandra Chang Ptasinski

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH**  
**CULTURAL COMPETENCY COMMITTEE MEETING MINUTES**

<b>Special Activity: Farewell to Dr. Southard</b>	<ul style="list-style-type: none"><li>The CCC agreed to participate in a “farewell Dr. Southard” video clip activity. The committee decided that the message to be conveyed in the video would be: “Thank you Dr. Southard for your support of the Cultural Competency Committee. We are many cultures, one world. Enjoy your retirement.”</li></ul>		Kumar Menon
<b>Next meeting</b>	<ul style="list-style-type: none"><li>Wednesday, November 4, 2015, 1:30 pm to 3:30 pm at 550 S. Vermont Ave, 3<sup>rd</sup> floor conference room, Los Angeles, CA 90020</li></ul>		

Respectfully Submitted,

*Sandra Chang Plasinski, Ph.D.*

LACDMH  
Program Support Bureau  
Quality Improvement Division  
Cultural Competency Unit  
Ethnic Services Manager